**Guidelines:**

As provided for in Art. 60 of ANP Resolution No. 19/2013, and item IX, of art. 39 of ANP Ordinance No. 69/2011, the Local Content Superintendence makes the following Report:

1. CCL Report No. 02/2017 established the mandatory disclosure of information related to Local Content Certificates issued by Certification Bodies accredited by the ANP on their respective internet pages.

2. However, there was a delay of 30 (thirty) days for the conclusion of the classification of confidential information and the publication of the information in the format of the spreadsheet available on the ANP website through CCL Report No. 03/2017.

3. In order to standardize the publication of this data, SCL determines the completion of that worksheet with the information requested by the Certification Bodies to their customers according to the items below:

   i. Certificate Issuance Date;
   
   ii. Certificate No.;
   
   iii. Type of Certification;
   
   iv. Supply Description;
   
   v. Percentage of Local Content;
   
   saw. Expiration Date (serial or configurable goods);
   
   vii. Supplier's CNPJ;
   
   viii. Certificate Status (valid or cancelled); and
   
   ix. Reason (for canceled certificates).

4. If the Certification Bodies identify the need to make reservations in the disclosure of certification information, they must request the ANP's manifestation in advance.

5. SCL also recommends that Certification Bodies provide for the disclosure of this information required by the ANP in their certification contracts to avoid possible disputes with their clients.

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1"Art. 60. The ANP may publish additional information to the procedures established in this Resolution, through Technical Reports, on the ANP website at [http://www.anp.gov.br](http://www.anp.gov.br)."
6. Certification bodies must publish information on certificates issued as of January 1, 2019, with the publication scale as follows:

<table>
<thead>
<tr>
<th>Period</th>
<th>Publication Scale</th>
</tr>
</thead>
<tbody>
<tr>
<td>Until April 30th</td>
<td>1st quarter publication</td>
</tr>
<tr>
<td>Until the 30th of July</td>
<td>2nd quarter publication</td>
</tr>
<tr>
<td>Until the 31st of October</td>
<td>3rd quarter publication</td>
</tr>
<tr>
<td>Until the 31st of January</td>
<td>4th quarter publication</td>
</tr>
</tbody>
</table>