



ABS MyFreedom™ Client Portal

Exporting Data

Step-by-step instructions to help you Export Data

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For questions, please email ABSServiceDesk@eagle.org

How to Export Data

Learn how to export data from the table headers into a downloadable csv file in the **ABS MYFREEDOM™ CLIENT PORTAL**. You can export data from table headers in the Fleet, Vessel, Companies, and Company pages.

How to Export Data

- 1 **Login to the ABS MYFREEDOM™ CLIENT PORTAL.**
- 2 **Navigate to a relevant page. For example, select **Vessels** from the **Fleet** drop-down options.**
- 3 **The **Fleet: All Vessels** page is displayed.**
- 4 **Click the **Export** icon.**

The screenshot shows the ABS MYFREEDOM™ CLIENT PORTAL interface. The top navigation bar includes 'Rules and Resources', 'Services', 'Innovation and Technology', 'News and Events', and 'About Us and Careers'. The main navigation bar has 'Vessel', 'Company', 'Place Order', 'Vendors', 'Engineering', 'Finance', 'Reports', 'Tools & Apps', and 'Quick Links'. The 'Fleet' dropdown menu is open, showing 'Vessels' selected. The main content area displays a table of vessels with columns for 'Vessel Name', 'IMO No.', 'Class No.', 'Orders', 'Surveys/Audits', 'Findings', 'Certificates', and 'PR17 CAPS'. The 'Export' icon is highlighted in the table header. A red number '2' is placed over the 'Fleet' dropdown, and a red number '4' is placed over the 'Export' icon.

- 5 **Select **Export Visible Data** to export and download the existing visible components in a single csv file. Alternatively, select **Export All Data** to export and download all table components items in a single csv file.**

The screenshot shows the export options menu. Two options are highlighted with red boxes: 'Export Visible Data' and 'Export All Data'. A red number '5' is placed over the 'Export All Data' option.

Note: Export functionality is applied throughout the application: Vessels, Companies, Surveys/Audits (Scheduled, History), Certificates, Findings, orders (Active, History)