



ABS MYFREEDOM™ CLIENT PORTAL

Customizing Dashboard & Set Preferences

Step-by-step instructions to help you customize your dashboard & set preferences.

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For questions, please email ABSServiceDesk@eagle.org.



How to Customize Dashboard & Set Preferences

The home dashboard offers an overview of all your ABS activities, including the engineering summary. The engineering dashboard is accessible to users who have access to the Engineering section or have been granted permission by their account manager.

You can customize the dashboard by setting your preferences on the **ABS MYFREEDOM™ CLIENT PORTAL** as follows:

How to Customize Dashboard & Set Preferences	
1	Login to the ABS MYFREEDOM CLIENT PORTAL .
2	Click ABS MyFreedom™ to navigate to the dashboard.
3	The Engineering section is the default section that is displayed when you navigate to the dashboard. If it isn't, you can add using the Customize button.
4	The Engineering section, like any other section on the ABS MyFreedom™ dashboard, can be repositioned up or down using the  icon if the user has access to multiple sections.
5	You can use the Find a Project feature on the dashboard to search for and select a specific project for navigation.

The screenshot shows the ABS MyFreedom Client Portal dashboard. The top navigation bar includes the ABS logo and links for Rules and Resources, Services, Innovation and Technology, News and Events, and About Us and Careers. The user's name, Corbess123, is visible in the top right. Below the navigation bar, there are several sections: 'Rule Enhancements', 'Dashboard Insights: Did You Know?', 'Asset Search' (with a search bar containing 'Find A Vessel'), 'Engineering' (with a 'Find a Project' search bar), 'Drawings' (with a donut chart showing 86 ABS Action and 724 My Action), 'Findings' (with a donut chart showing 183 ABS Engineer Action, 151 ABS Surveyor Action, and 122 My Action), 'Projects' (with a donut chart showing 170 My Projects and 5 Oversight Projects), and 'Shortcuts' (with a list of links like New Certificates, Company, Vendor, Engineering, Drawings, Reports, Generate Report, and Automated Reports). A blue callout box states: 'The dashboard provides a summary of all drawings, including their status with ABS, engineering findings with the corresponding actions required, and an overview of all active projects.' Red callout boxes with numbers 1-5 point to: 1. ABS MyFreedom logo, 2. Rule Enhancements section, 3. Engineering section, 4. Drag handle icon on the Engineering section, and 5. Asset Search search bar.





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Click the **Customize** to modify the sections shown on the dashboard or update the dashboard or engineering views.

The screenshot shows the ABS MyFreedom dashboard. At the top, there is a navigation bar with the ABS logo and several menu items: Rules and Resources, Services, Innovation and Technology, News and Events, and About Us and Careers. Below this is a secondary navigation bar with tabs for Fleet, Company, Place Order, Vendors, Engineering, Finance, Reports, Tools & Apps, and Quick Links. The main content area features a banner for 'Requirements for Offshore Spaceports' with a 'Download' button. Below the banner is a 'Dashboard Insights: Did You Know?' section. The dashboard is divided into several sections: 'Asset Search' (Find A Vessel), 'Engineering' (Find a Project), and 'Shortcuts'. The 'Engineering' section contains three donut charts: 'Total Drawings Under Review' (86 My Action, 724 ABS Action), 'Open Findings' (183 ABS Engineer Action, 122 ABS Surveyor Action, 191 My Action), and 'Projects' (170 My Projects, 16 Oversight Projects). The 'Shortcuts' section on the right lists various actions like 'New Certificates', 'Generate Report', and 'Automated Reports'. A red callout box with the number '6' and a 'Customize' button points to the top right corner of the dashboard.

7 The **Setup my Preferences** popup is displayed.

The **Dashboard** section is shown by default and allows you to control the various components displayed. This highly customizable page lets users drag and drop cards as needed and disable unused features.

PREFERENCES ×

Setup my Preferences

GENERAL NAVIGATION **DASHBOARD**

Click and drag to re-order. Use toggles to show/hide.
Your selections will persist across all login sessions.

Recommendations for Custom Reset

Banner

Show Banner

Asset Search

Find a vessel

Shortcuts

Vessels
 New Certificates

Company
 New Certificates

Vendor
 New Certificates

Engineering
 Drawings

Reports
 Generate a Report
 Automated Reports

Engineering

Engineering

- Find a Project
- Drawings
- Findings
- Projects

Fleet

[Exit Without Saving](#) Save Preferences ?



Under the **General** tab, users can set their default view preferences, including table or card view, project or vessel view, and the number of records displayed by default. Additionally, users can choose to display Favorite Projects or Favorite Vessels and set them as their preferred options.

X

Setup my Preferences

GENERAL
NAVIGATION
DASHBOARD

Use the settings below to personalize your portal experience. Your selections will affect all applicable pages and will persist across all login sessions.

General Reset

Items per page:

Fleet Reset

Choose View: Table Card

Choose Fleet:

Exclude Laid-Up Vessels:

Show Favorite Vessels:

Filter by Year:

Choose Scheduled Surveys View: Table Timeline

Vessel Reset

Choose Scheduled Surveys/Audits View: Table Timeline

Choose Parts View: Table Accordion

Choose to Show Conditions:

Filter by Year:

Companies List Reset

Choose Companies List View: Table Card

Show Favorite Companies:

Choose Scheduled Audits View: Table Timeline

Filter by Year:

Company Reset

Filter by Year:

Choose Scheduled Audits View: Table Timeline

Engineering Reset

Choose Views: Table Card

Project Vessel

Choose Favorites: ▶

Exit Without Saving
Save Preferences

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Favorite Projects and Favorite Vessels are pinned at the top of the table or card views, marked with a star. To set a project or vessel as a favorite, simply click the ☆ icon.