



ABS MYFREEDOM™ CLIENT PORTAL

Drawing Deletion

Step-by-step instructions for removing drawings in different states

Table of Contents

Links to any page or section to find the information you need in one click

Drawing Deletion	
Drawing Deletion - Received and Draft States	03
Drawing Deletion - Under Review State	07
For questions, please email ABSServiceDesk@eagle.org .	

The following color codes are used to distinguish between User Action and Informational content:

 Information  User Action

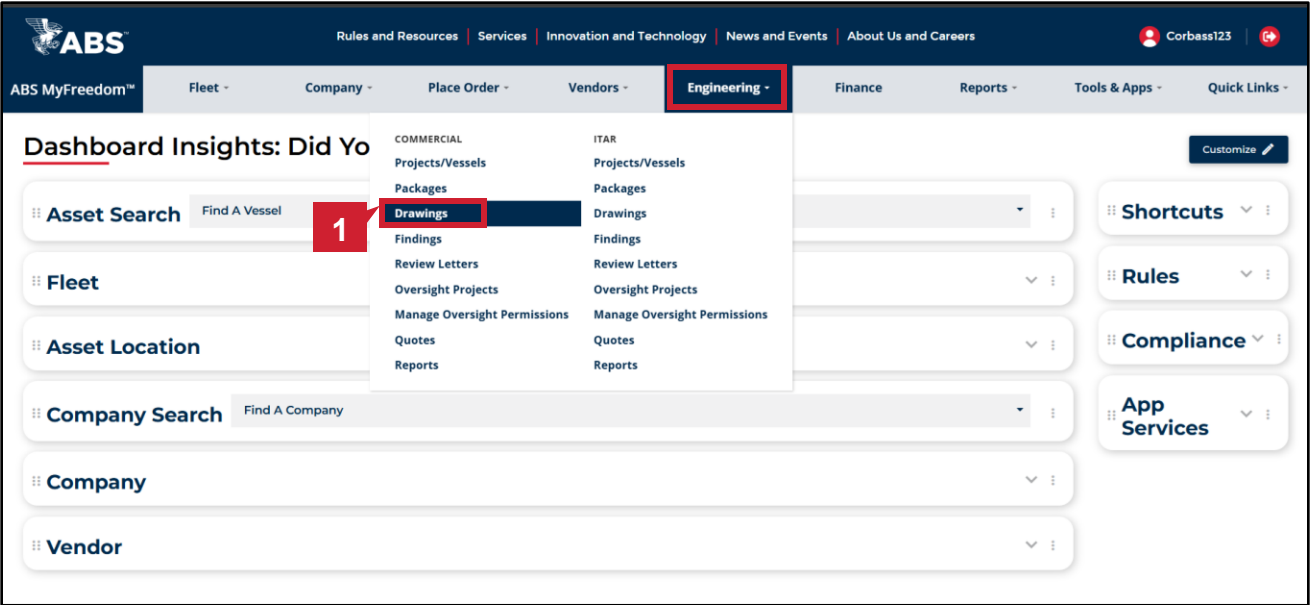


Received and Draft States

Drawings in the Received and Draft states can be deleted directly from the portal.

1

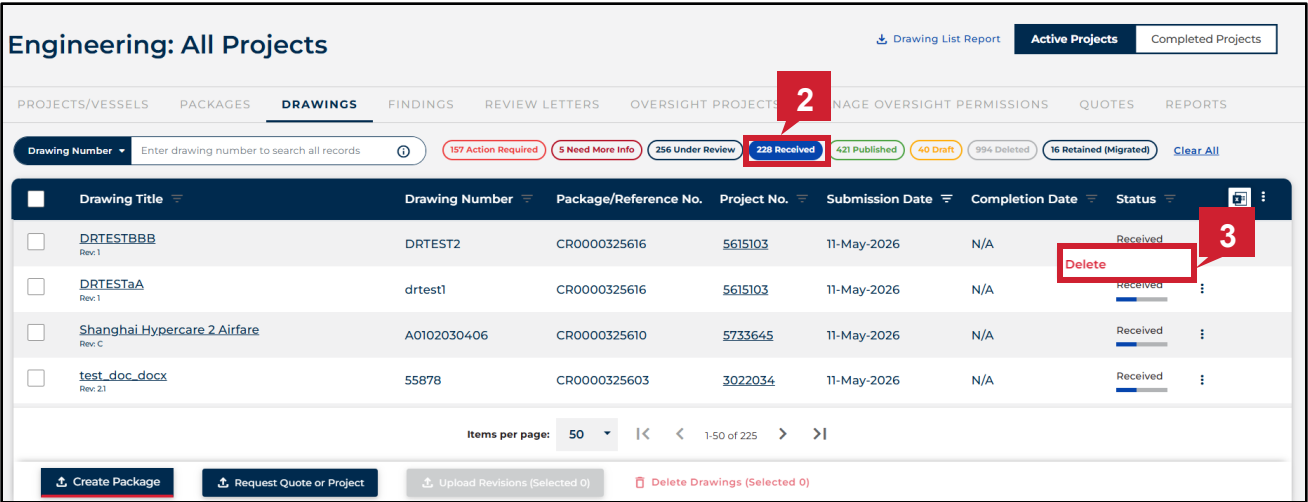
On ABS MyFreedom™ Client Portal, select **Drawings** from the **Engineering** drop-down menu.



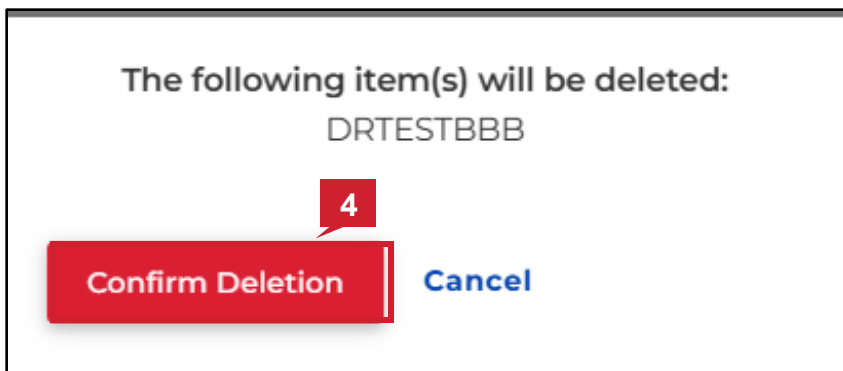
- 2

Select the **Received or Draft** option to view drawings in these states.
- 3

Click the ellipsis menu (:) next to the drawing and select **Delete**.



4 Click **Confirm Deletion** to delete the drawing.





Under Review State

Drawings in the **Under Review** state require a deletion request to be submitted.

1 On ABS MyFreedom™ Client Portal, select **Drawings** from the **Engineering** drop-down menu.

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Rules and Resources | Services | Innovation and Technology | News and Events | About Us and Careers

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ABS MyFreedom™

Fleet - Company - Place Order - Vendors - **Engineering -** Finance Reports - Tools & Apps - Quick Links -

Dashboard Insights: Did Yo

Asset SearchFind A Vessel

Fleet

Asset Location

Company SearchFind A Company

Company

Vendor

COMMERCIAL

Projects/Vessels

Packages

Drawings

Findings

Review Letters

Oversight Projects

Manage Oversight Permissions

Quotes

Reports

ITAR

Projects/Vessels

Packages

Drawings

Findings

Review Letters

Oversight Projects

Manage Oversight Permissions

Quotes

Reports

Customize

Shortcuts

Rules

Compliance

App Services

- 2 Select the **Under Review** option to view drawings in this state.
- 3 Click the ellipsis menu (:) next to the drawing and select **Request Deletion**.

Engineering: All Projects

Drawing List ReportActive ProjectsCompleted Projects

PROJECTS/VESSELS

PACKAGES

DRAWINGS

FINDINGS

REVIEW LETTERS

OVERSIGHT

REPORTS

MANAGE OVERSIGHT PERMISSIONS

QUOTES

REPORTS

Drawing Number

Enter drawing number to search all records

158 Action Required

5 Need More Info

258 Under Review

227 Received

432 Published

40 Draft

999 Deleted

16 Retained (Migrated)

Clear All

	Drawing Title	Drawing Number	Package/Reference No.	Project No.	Submission Date	Completion Date	Status
☐	Drawing333 Rev 2	D333	TR0000325690	5670540	19-May-2026	N/A	Under Review
☐	Drawing3 Rev A	D2	CR0000325637	5762818	11-May-2026	N/A	Under Review
☐	Drawing3 Rev A	D3	CR0000325637	5762818	11-May-2026	N/A	Under Review
☐	Drawing3 Rev A	D4	CR0000325637	5762818	11-May-2026	N/A	Under Review

Items per page: 50

< >

1-46 of 259

Create Package

Request Quote or Project

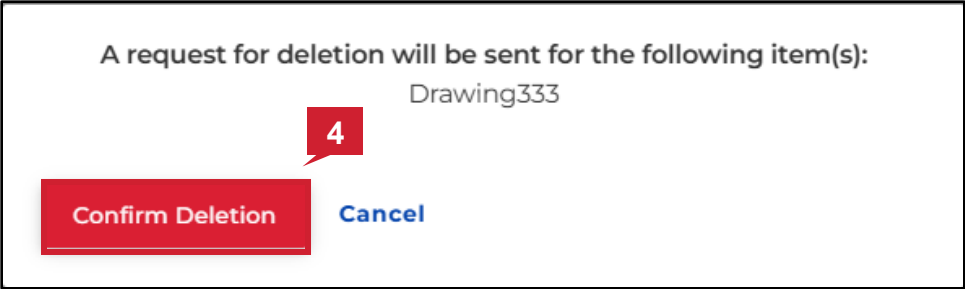
Upload Revisions (Selected 0)

Delete Drawings (Selected 0)

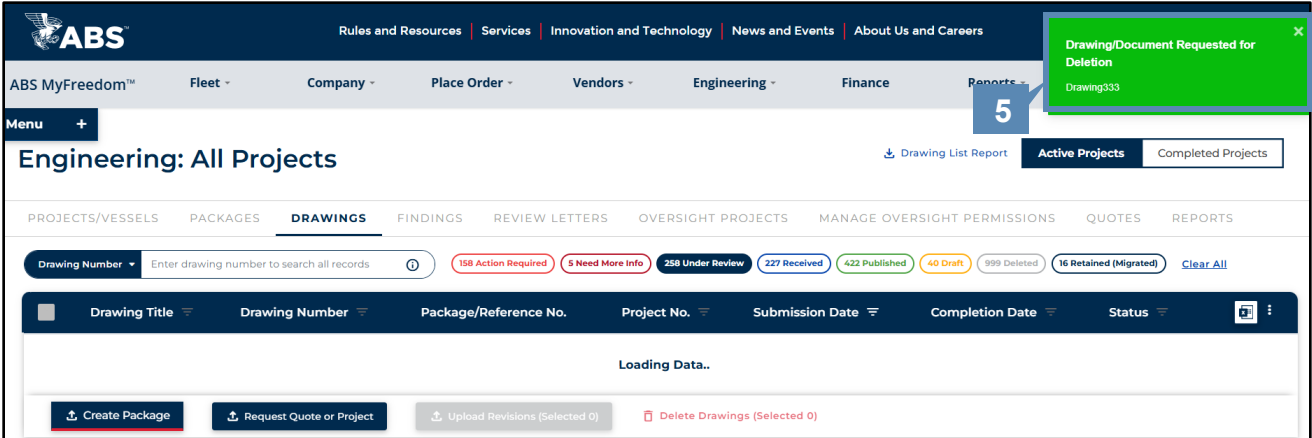




4 Click **Confirm Deletion** to submit the deletion request for processing.



5 A confirmation message is displayed once the deletion request for the drawing or document is submitted.



Note: The ABS Engineering team reviewing the drawings will be notified of your deletion request for further action.





6

If you want to cancel the deletion request, click the ellipsis menu (:) and select **Cancel Deletion**.

Menu +

Engineering: All Projects

[Drawing List Report](#) **Active Projects** Completed Projects

PROJECTS/VESSELS

PACKAGES

DRAWINGS

FINDINGS

REVIEW LETTERS

OVERSIGHT PROJECTS

MANAGE OVERSIGHT PERMISSIONS

QUOTES

REPORTS

Drawing Number ▾

Enter drawing number to search all records ⓘ

158 Action Required

5 Need More Info

258 Under Review

227 Received

422 Published

40 Draft

999 Deleted

16 Retained (Migrated)

Clear All

☐	Drawing Title ▾	Drawing Number ▾	Package/Reference No.	Project No. ▾	Submission Date ▾	Completion Date ▾	Status ▾	
☐	Drawing333 Rev: 2	D333	TR0000325690	5670540	19-May-2026	N/A	Under Review	Deletion Requested by: Srivastava Change Cancel Deletion
☐	Drawing3 Rev: A	D2	CR0000325637	5762818	11-May-2026	N/A	Under Review	:
☐	Drawing3 Rev: A	D3	CR0000325637	5762818	11-May-2026	N/A	Under Review	:

7

A confirmation message is displayed once the deletion request for the drawing or document is cancelled.

Rules and Resources | Services | Innovation and Technology | News and Events | About Us and Careers

ABS MyFreedom™ | Fleet ▾ | Company ▾ | Place Order ▾ | Vendors ▾ | Engineering ▾ | Finance | Reports ▾

Menu +

Engineering: All Projects

[Drawing List Report](#) **Active Projects** Completed Projects

PROJECTS/VESSELS

PACKAGES

DRAWINGS

FINDINGS

REVIEW LETTERS

OVERSIGHT PROJECTS

MANAGE OVERSIGHT PERMISSIONS

QUOTES

REPORTS

Drawing Number ▾

Enter drawing number to search all records ⓘ

158 Action Required

5 Need More Info

258 Under Review

227 Received

422 Published

40 Draft

999 Deleted

16 Retained (Migrated)

Clear All

☐	Drawing Title ▾	Drawing Number ▾	Package/Reference No.	Project No. ▾	Submission Date ▾	Completion Date ▾	Status ▾	
Loading Data..								

Create Package

Request Quote or Project

Upload Revisions (Selected 0)

Delete Drawings (Selected 0)

Drawing/Document Deletion Request Cancelled

Drawing333

