



ABS MYFREEDOM™ CLIENT PORTAL

Bulk Upload Drawings

Step-by-step instructions to help you to bulk upload drawings.

How to Bulk Upload Drawings

This training demonstrates the **Bulk Upload Drawings** capability in the **ABS MyFreedom™ Client Portal**, a key feature that enables users to upload 100+ drawings in a single action. By minimizing manual effort and simplifying submissions, the bulk upload feature significantly improves efficiency and accelerates project workflows.

The step-by-step walkthrough highlights how, once a project is configured, users can quickly submit multiple drawings using an easy and intuitive drag-and-drop process to save time and reduce manual effort.

How to Bulk Upload Drawings

1 Navigate to a) Engineering → b) Projects/Vessels → c) Create Package.

The screenshot displays the ABS MyFreedom Client Portal interface. The top navigation bar includes 'Place Order', 'Engineering', 'Finance', 'Reports', 'Tools & Apps', and 'Quick Links'. The 'Engineering' dropdown menu is open, showing options like 'COMMERCIAL', 'ITAR', 'Projects/Vessels', 'Packages', 'Drawings', 'Findings', 'Review Letters', 'Oversight Projects', 'Manage Oversight Permissions', 'Quotes', and 'Reports'. The 'Projects/Vessels' option is highlighted. Below the dropdown, the 'Engineering: All Projects' section is visible, featuring a search bar and a table of projects. The table has columns for 'Project No.', 'Description', and 'Status'. The 'Create Package' button is highlighted at the bottom of the page.

Project No.	Description	Status
5719198	AprilReleaseSanity_PP3	ADMARINE 511
5719197	TestPlanForSiTonPP3	TBD
5719181	Plan 2026_4	TBD
5719133	Test description	CIE-433
5719077	Plan01	MENAPII



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Within **Create Package**, select a project (if not auto-selected), verify the project details, edit applicable vessels and notification contacts, and click **Next: Add Drawings** to continue.

Create Package

REQUEST DETAILSADD DRAWINGS

Project

5330981 - upgrading to ABS SUSTAIN-I Notation

Applicable Vessels

☒ QMS PRIDE / 16259866

☒ QMS SUPPORTER / 16259864

☒ QMS PEARL / 16259865

☒ Asbestos Declaration

*An auto-generated document will be created to document acknowledgement of this declaration.
The undersigned warrants that, in accordance with ABS Rules and International Maritime Organization (IMO) Resolution MSC.282(86), adopting SOLAS Reg.1175.6.2, and the IMO MODU Code 2009, the aforementioned product does not contain any form of asbestos. This should be evidenced by a parts list which describes the materials used in fabrication of the equipment. "Asbestos" comprises any of the following six mineral names and associated "Chemical Abstracts Service" (CAS) numbers: Actinolite Ca2(Mg,Fc)Si8O22(OH)2; CAS 77536-66-4, Arsenite (Grunerite) (Mg,Fc)7Si8O22(OH)2; CAS 12772-73-5, Anthophyllite ((Mg,Fc)7Si8O22(OH)2; CAS 77536-67-5, Chrysotile (Mg3Si2O5(OH)4; CAS 12001-29-5, Crocidolite (NaFe3Si3F6Si3O10(OH)2; CAS 10001-28-4, asbestos Tremolite (CaMgSi8O22(OH)2; CAS 77536-68-6.

Customer Reference

Additional Information

Enter any additional information for Package/Drawings

Characters Left: 4000

Billing/ Invoice Details

Engineering Office

Shanghai

Engineering Office Contact Person

Name

Zhi-Yi LI

Email Address

zhilyli@eagle.orgx

Billing Entity

ZAKHER MARINE INTERNATIONAL INC. - 828890

Package Notification List

Select contact persons for package-specific notifications

First Name	Last Name	Email	Submission	Review Outcome	Review Point Of Contact
Aries	Marine	nsardgudda@eagle.org	☒	☒	☐

Cancel

Next: Add Drawings



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The **Add Drawings** section allows you to upload multiple drawing files simultaneously. You can either drag and drop files onto the **Drop Files Here or Click to Upload** area or click on the same area and select the desired files.

Create Package

REQUEST DETAILS **ADD DRAWINGS**

① The 'default separator' in file naming convention to autofill drawing details is Drawing Number, Drawing Title, Revision Number.

Separator **Comma (,)**

Bulk Upload *

Drop files here or click to upload.
(supported file types are *.doc, *.docx, *.jpg, *.pdf, *.txt, *.xls, *.xlsx, *.png, *.jpeg, *.rtf, *.dwg, *.gif, *.csv, *.ppt, *.bmp, *.pptx)

Drawings

Attachment *	Drawing Number *	Drawing Title *	Revision # *	Applicable Vessels *
No Drawings				

+ Add Drawings + Add Reference Document + Add Cover Letter + Add 3D Submittal

Cancel Save for Later **Preview & Submit**

Note:

While using the option to **drag and drop** files, name each file using the ABS format — drawing number, document title and revision number separated by commas — which allows the system to auto-populate the related fields. You can also use semicolons to separate drawing attributes.

Examples:

- 101,Drawing1,Rev1
- 102,Drawing2,Rev1
- 868_FA-02,FIRE PROT ARRANGT,05
- 13647-AC-03-001, Ventilazione ed Estrazione AM, Rev1



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Once drawings are uploaded, click **Preview & Submit** to continue.

Create Package

REQUEST DETAILSADD DRAWINGS

The 'default separator' in file naming convention to autofill drawing details is Drawing Number, Drawing Title, Revision Number.

SeparatorComma (,)

Bulk Upload

Drop files here or click to upload.
(supported file types are *.doc, *.docx, *.jpg, *.pdf, *.txt, *.xls, *.xlsx, *.png, *.jpeg, *.rtf, *.dwg, *.gif, *.csv, *.ppt, *.bmp, *.pptx*)

Drawings

Attachment	Drawing Number	Drawing Title	Revision #	Applicable Vessels
868_FA- 868.3Kb x	868_FA-02 Select From Existing	FIRE PROT ARRANGT	05	☒ QMS PRIDE / ... ☒ QMS SUPPORTE... ☒ QMS PEARL / ...
13647-A 1.0Mib x	13647-AC-03-001 Select From Existing	Ventilazione ed Estrazione AM	Rev1	☒ QMS PRIDE / ... ☒ QMS SUPPORTE... ☒ QMS PEARL / ...
101.Dra 521.6Kb x	101 Select From Existing	Drawing1	Rev1	☒ QMS PRIDE / ... ☒ QMS SUPPORTE... ☒ QMS PEARL / ...
102.Dra 368.4Kb x	102 Select From Existing	Drawing2	Rev1	☒ QMS PRIDE / ... ☒ QMS SUPPORTE... ☒ QMS PEARL / ...

+ Add Drawings

+ Add Reference Document

+ Add Cover Letter

+ Add 3D Submittal

Cancel

Save for Later

Preview & Submit

Note:
Drawing information is auto-filled when the files follow the naming format noted under **Step 3**. Otherwise, the file name is placed in the Drawing Title column by default, and the drawing number and revision number must be entered manually.





4

Review the package summary. If all is correct, click **Submit**.

Create Package

Referen

object

Submit Package

Customer Reference: N/A

Project Name: 5331032 - upgrading to ABS SUSTAIN-1 Notation

Additional Information: N/A

Billing/ Invoice Details

Engineering Office: Shanghai

Engineering Office Contact Person

Name

Zhi-Yi Li

Email Address

zhilyili@eagle.orgX

Billing Entity

ZAKHER MARINE INTERNATIONAL INC. - 828890

Review Submittal Items (4)

Expand All

Collapse All

FIRE PROT ARRANGT

Ventilazione ed Estrazione AM

Drawing1

Drawing2

Package Notification List

Edit Package

Submit

Note: If changes are necessary before submission, use the Edit Package option to modify the information and/or files.

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- 5

A successful package creation message is displayed.
- 6

The new package is listed in the **Packages** page. The submitting user, account manager, project contacts and any additional contacts you've added will receive an email notification.

ABS

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ariesmarine

ABS MyFreedom™

Place Order

Vendors

Engineering

Finance

Reports

Tools & A

Engineering: All Projects

PACKAGES

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PROJECTS/VESSELS | FINDINGS | REVIEW LETTERS | DRAFT PROJECTS | MANAGE OVERSIGHT PERMISSIONS | QUOTES | REPORTS

Enter package number to search all records

Clear All

Collapse All

	Package No.	Customer Reference	Project No.	Submission Date	Submitter	Status	
☐	CR0000291391 1 Drawings	N/A	5716887	27-Feb-2026	ARIES MARINE & ENGINEERING SERVICES LLC (767808)	Received	Revise Package
☐	CR0000291392 1 Drawings	N/A	5716887	27-Feb-2026	ARIES MARINE & ENGINEERING SERVICES LLC (767808)	Received	Revise Package
☐	CR0000291394 2 Drawings	N/A	5716887	27-Feb-2026	ARIES MARINE & ENGINEERING SERVICES LLC (767808)	Received	Revise Package
☐	CR0000291393 2 Drawings	N/A	5716887	27-Feb-2026	ARIES MARINE & ENGINEERING SERVICES LLC (767808)	Received	Revise Package
☐	CR0000291395						

Items per page: 50

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1-50 of 3246

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>

Create Package

Request Quote or Project

Download Packages (Selected 0)

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File(s) have been successfully uploaded, and Package #CR0000291399 has been created.

Note: If you upload a package and save it, but do not submit the drawings, the package status will remain Draft. This feature is applicable only for 2D submittals.

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