



ABS MYFREEDOM™ CLIENT PORTAL

Revising Packages

Step-by-step instructions to help you revise packages.

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For questions, please email ABSServiceDesk@eagle.org .	

How to Revise Packages

You can now revise packages when multiple drawings within a package require updates.

There are two ways to revise packages in the **ABS MyFreedom™ Client Portal**:

- A) From the Project (Recommended)
- B) From the Packages section

Note: You can't revise packages in draft mode.

A) Revising Packages from Project

- 1 Login to ABS MyFreedom™ Client Portal.
- 2 Select **Projects/Vessels** from the **Engineering** drop-down menu.

The screenshot shows the ABS MyFreedom Client Portal interface. The top navigation bar includes 'Rules and Resources', 'Services', 'Innovation and Technology', 'News and Events', and 'About Us and Careers'. The main navigation menu has 'Fleet', 'Company', 'Place Order', 'Vendors', 'Engineering', 'Finance', 'Reports', 'Tools & Apps', and 'Quick Links'. The 'Engineering' menu is open, showing a list of options: 'COMMERCIAL' (Projects/Vessels, Packages, Drawings, Findings, Review Letters, Oversight Projects, Manage Oversight Permissions, Quotes, Reports) and 'ITAR' (Projects/Vessels, Packages, Drawings, Findings, Review Letters, Oversight Projects, Manage Oversight Permissions, Quotes, Reports). The 'Projects/Vessels' option under 'COMMERCIAL' is highlighted with a red box and a red '2' next to it. The dashboard below the menu shows various widgets: 'Requirements for Offshore Spaceports', 'Dashboard Insights: Did You Know?', 'Asset Search', 'Fleet', 'My Portal Orders', 'My Orders: Going Remote', 'Orders: It Happens Here...', and 'Shortcuts'.



- 3 The **Projects/Vessels** Screen is displayed.
- 4 Choose between **Active Projects** and **Completed Projects**.
- 5 Search for the project using its project number, then select the corresponding entry from the Project No. column.

Engineering: All Projects

ACTIVE PROJECTS Completed Projects

PROJECTS/VESSELS PACKAGES DRAWINGS FINDINGS REVIEW LETTERS OVERSIGHT PROJECTS MANAGE OVERSIGHT PERMISSIONS QUOTES REPORTS

Q Enter project number to search all records Show Favorite Projects Clear All

Project No.	Description	Hull No.	Vessel Name
5475085	Isla Bella_Updated PSTP Rev. 11 in Accordance with the USCG ACP NVIC 02-95. N show more	495	ISLA BELLA
5475084	Perla del Caribe_Updated PSTP Rev. 11 in Accordance with the USCG ACP NVIC 02 show more	496	PERLA DEL CARIBE
5368230	Review of N13 Support_06SEP24	496	PERLA DEL CARIBE

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- 6 Click the **Packages** section from the **Project Details** menu.
- 7 Use the search bar to find the package number, if necessary.
- 8 Click the **Revise Package** icon.

ENGINEERING > PROJECT : 5160137

Selected Project: 5160137 - Perla del Caribe, Review of Risk Assessment Report & Updated PSTP

Findings Report Drawing List Report

Q Enter package number to search all records Clear All Collapse All

Package No.	Customer Reference	Submission Date	Submitter	Status
CR0000126631	Felx tank plan risk assessment workshop	30-Jan-2025	TOTE Services, LLC (296344)	Active
TR0000105396	N/A	7-Oct-2024	TOTE Services, LLC (296344)	Active
CR0000026343	Project 5160137 PO 0963502	25-Jun-2024	TOTE Services, LLC (296344)	Active
CR0000026344	N/A	25-Jun-2024	TOTE Services, LLC (296344)	Active
TR0000017110	N/A	7-Jun-2024	TOTE Services, LLC	Active

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9	The Upload Revision window is displayed.
10	Enter the Revision # .
11	Select the appropriate Applicable Vessels for the selected drawings.
12	Drag a file or click to upload to add a file.
13	Enter Customer Reference , Additional Information and Partial Revision as applicable.
14	You can add a Cover Letter or Reference Document to this package if applicable.
15	Click Preview & Submit to review submitted details.

The screenshot shows the 'Upload Revision' window with the following elements and callouts:

- 9**: The window title 'Upload Revision'.
- 10**: A red box highlights the 'Revision #' input field in the table.
- 11**: A red box highlights the 'Applicable Vessels' dropdown menu in the table.
- 12**: A red box highlights the 'Drop a file here or click to upload.' area in the table.
- 13**: A blue box highlights the 'Customer Reference' and 'Additional Information' text areas.
- 14**: A blue box highlights the '+ Add Cover Letter' and '+ Add Reference Document' buttons.
- 15**: A red box highlights the 'Preview & Submit' button at the bottom right.
- A callout box states: "If needed, you can click the **Delete** icon to remove the drawing/file from the list." with a red box around the delete icon in the table.

Drawing Number	Drawing Title	Revision #	Applicable Vessels	Partial Revision	Attachment
24032.01-070-02	24032.01-070-02_Flex T...	#	✓ 496	<input type="checkbox"/>	Drop a file here or click to upload.
24032.01	24032.01 - FTP Risk Ass...	#	✓ 496	<input type="checkbox"/>	Drop a file here or click to upload.

Buttons: + Add Cover Letter, + Add Reference Document

Bottom: Cancel, Preview & Submit



16 Click **Submit** to submit the revision.

Upload Revision

Upload Revision - X

ⓘ Please be advised that ABS cannot stamp password-protected or secure documents. Kindly ensure that all files are accessible and not secured.

Customer Reference: N/A
Project Name: 5160137 - Perla del Caribe, Review of Risk Assessment Report & Updated PSTP
Additional Information:
 N/A

Review Submittal Items (2) [Expand All](#) [Collapse All](#)

24032.01-070-02_Flex Tank Plan Risk Assessment Workshop Report_Rev(A) signed v

24032.01 - FTP Risk Assessment Report Submittal v

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[Edit Package](#) [Submit](#)

17 After submission, a **Creation Successful** banner appears, confirming that the package has been created.

Rules and Resources | Services | Innovation and Technology | News and Events | About Us and Careers

ABS MyFreedom™
Fleet - Company - Place Order - Vendors - Engineering - Finance Reports -

Menu

Project

PROJECT DETAILS

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Drawings

Findings

Contacts

Review Letters

Scheduled Drawings

ENGINEERING > PROJECT : 5160137

Selected Project: 5160137 - Perla del Caribe, Review of Risk Assessment Report & Updated PSTP

Findings Report [Drawing List Report](#)

🔍 Enter package number to search all records Clear All

Package No.	Customer Reference	Submission Date	Submitter	Status	
<input type="checkbox"/> CR0000227541 2 Drawings	N/A	27-Oct-2025	TOTE Services, LLC (296344)	Active	Revise Package
<input type="checkbox"/> CR0000126631 2 Drawings	Felix tank plan risk assessment workshop	30-Jan-2025	TOTE Services, LLC (296344)	Active	Revise Package
<input type="checkbox"/> TR0000105396 1 Drawings	N/A	7-Oct-2024	TOTE Services, LLC (296344)	Active	Revise Package
<input type="checkbox"/> CR0000026343 2 Drawings	Project 5160137 PO 0963502	25-Jun-2024	TOTE Services, LLC (296344)	Active	Revise Package
<input type="checkbox"/> CR0000026344 2 Drawings	N/A	25-Jun-2024	TOTE Services, LLC (296344)	Active	Revise Package

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[Create Package](#)
[Request Quote or Project](#)
[Download Packages \(Selected 0\)](#)

File(s) have been successfully uploaded, and Package #CR0000227541 has been created.

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B) Revising Packages from the Packages section

1 Select Packages from the Engineering drop-down menu.

The screenshot shows the ABS MyFreedom™ dashboard. The 'Engineering' menu is open, and 'Packages' is highlighted. A red box and the number '1' are placed over the 'Packages' option. The dashboard includes sections for 'Requirements for Offshore Spaceports', 'Dashboard Insights: Did You Know?', 'Asset Search', 'Fleet', 'My Portal Orders', 'My Orders: Going Remote', and 'Orders: It Happens Here...'. A 'Shortcuts' sidebar is visible on the right.

2 Use the **search bar** to find the package number, then select the corresponding entry from the **Package No.** column.

3 Click **Revise Package** and follow the steps on [Page 5](#).

The screenshot shows the 'Engineering: All Projects' page. A search bar is highlighted with a red box and the number '2'. Below the search bar is a table with columns: Package No., Customer Reference, Project No., Submission Date, Submitter, and Status. The first row is highlighted, and a red box with the number '3' is placed over the 'Revise Package' button. The table contains the following data:

Package No.	Customer Reference	Project No.	Submission Date	Submitter	Status
CR0000126631 2 Drawings	Felx tank plan risk assessment workshop	5160137	30-Jan-2025	TOTE Services, LLC (296344)	Active
CR0000080935 6 Drawings	N/A	5269087	13-Oct-2024	TOTE Services, LLC (296344)	Active
TR0000105396 1 Drawings	N/A	5160137	7-Oct-2024	TOTE Services, LLC (296344)	Active
CR0000068938 3 Drawings	Project 5368230 PO 0964711	5368230	13-Sep-2024	TOTE Services, LLC (296344)	Active

Note: You can't revise packages in draft mode.