



ABS MYFREEDOM™ CLIENT PORTAL

Scheduling a Drawing List and Maintenance

Step-by-step instructions to help you schedule and maintain drawing lists.

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For questions, please email ABSServiceDesk@eagle.org	

(1) How to Set up a Scheduled Drawing List

A) Upload a Drawing List Template

- 1 Login to ABS MyFreedom™ Client Portal.
- 2 Select **Projects/Vessels** from the **Engineering** drop-down menu.

Dashboard Insights: Did You Know?

Asset Search Find A Vessel

Fleet

My Portal Orders

YTD: 52 orders were placed across your fleet. 10 were placed in Portal. Online ordering has never been easier. Increase your efficiency and request the services you need today.

Total Orders Placed 2024 by Channel

67 My Orders 22 Orders (ABS)

My Orders: Remote

This year 2 Orders were designated as Remote. Attendance of the Total 52 orders placed across your fleet.

Total Orders Placed 2024 by Attendance Type

9 5 75

Open Orders by Port

A snapshot of orders placed YTD compared to last year (LY).

Freedom Operations Corporate Class Corporate IMS Application S... ABS Business Group ABS PS (India) PLTD ABS Fre...

0 5 10 15 20 No. of Orders in Progress

Shortcuts

Vessel New Certificates

Company New Certificates

Vendor New Certificates

Engineering Quotes Drawings Reports Generate Report Automated Reports

- 3 Search and select the **project** from the project list.

Engineering: All Projects

Active Projects Completed Projects

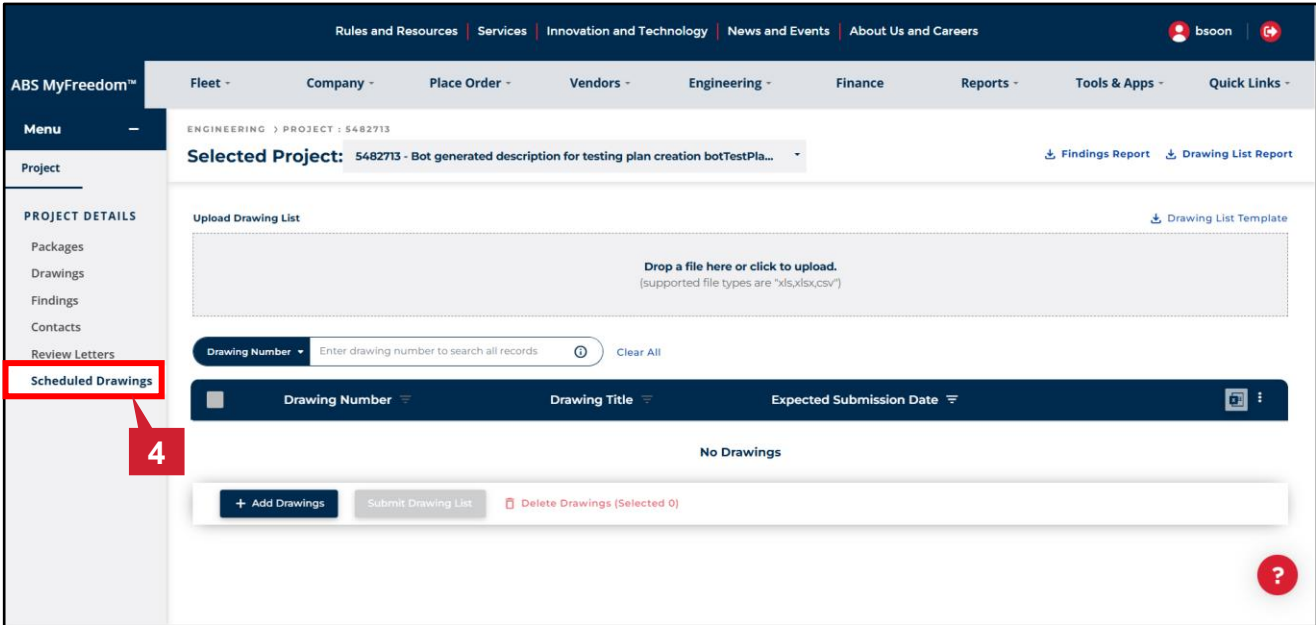
PROJECTS/VESSELS PACKAGES DRAWINGS FINDINGS REVIEW LETTERS OVERSIGHT PROJECTS QUOTES REPORTS

Enter project number or description to filter records Show Favorite Projects Clear All

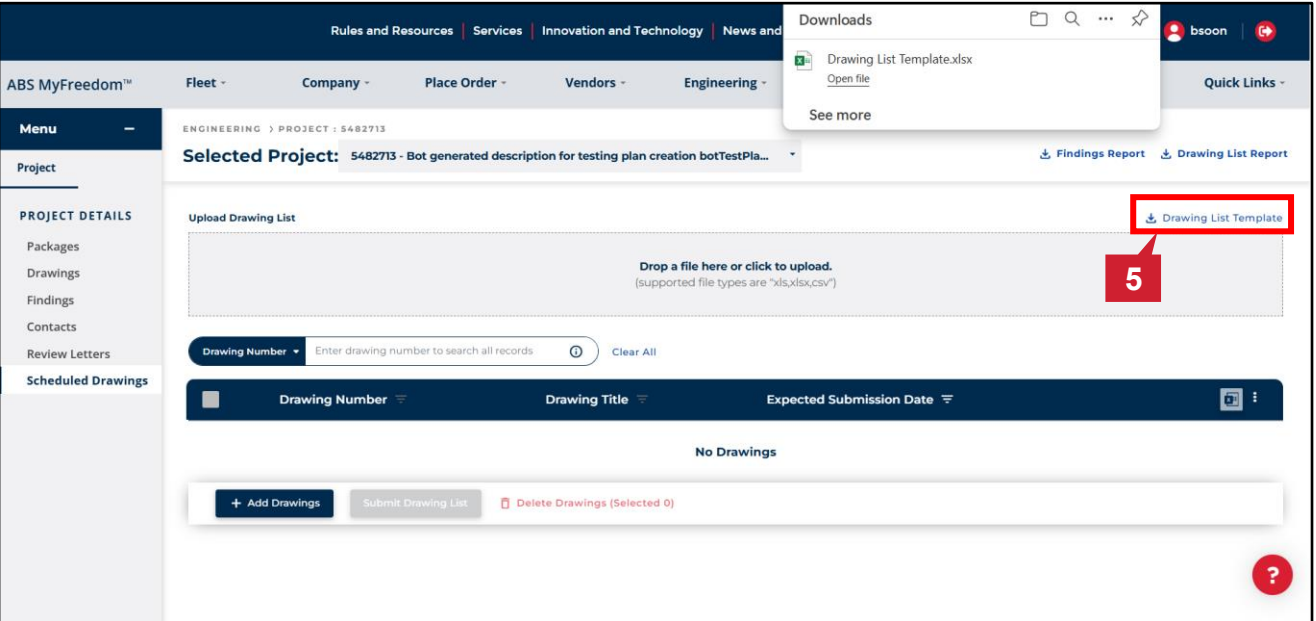
Project No.	Description	Hull No.	Vessel Name	
☆ 5485296	create all your test activities	N/A	N/A	Create Package
☆ 5482713	Bot generated description for testing plan creation botTestPlan NTTYC30601	TT-05	☆ CDC BARGE FOR AF.CERT ONLY	Create Package
☆ 5482451	Bot generated description for testing plan creation botTestPlan FQKDH61359	TT-05	☆ CDC BARGE FOR AF.CERT ONLY	Create Package



4 Click **Scheduled Drawings** from the **Project Details** menu.



5 Click **Drawing List Template**; this enables to download the template. Download the Drawing List Template to enter drawing details and upload it directly to the portal. Alternatively, you may upload your own XLS, XLSX, or CSV file, provided it follows the same format as the template. You can upload an unlimited number of drawings



Enter **relevant details** like drawing number, title, and submission date.

6

When importing data using the Drawing List Template, enter the Expected Submission Date in UTC format. If your local time zone differs from UTC, set this date one day later than your intended submission date. For example, if you plan to submit drawings on September 15, 2025, enter September 16, 2025, as the Expected Submission Date in the Excel sheet.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	DrawingTitle	DrawingNumber	ExpectedSubmissionDate											
2	TEST001	9001	27-Sep-25											
3	TEST002	9002	27-Sep-25											
4	TEST003	9003	27-Sep-25											
5	TEST004	9004	27-Sep-25											
6	TEST005	9005	27-Sep-25											
7														
8														
9														

7 Click **Drop a file or click to upload** to upload the filled-in Excel Sheet.

Rules and Resources | Services | Innovation and Technology | News and

Downloads

Drawing List Template.xlsx
Open file
See more

ABS MyFreedom™ Fleet - Company - Place Order - Vendors - Engineering -

Menu

Project

PROJECT DETAILS

Packages

Drawings

Findings

Contacts

Review Letters

Scheduled Drawings

ENGINEERING > PROJECT : 5482713

Selected Project: 5482713 - Bot generated description for testing plan creation botTestPla...

Findings Report Drawing List Report

Upload Drawing List Drawing List Template

Drop a file here or click to upload.
(supported file types are ".xls,.xlsx,.csv")

Drawing Number Enter drawing number to search all records Clear All

Drawing Number Drawing Title Expected Submission Date

No Drawings

+ Add Drawings Submit Drawing List Delete Drawings (Selected 0)

8

Select either **Replace Existing List** to overwrite the list or **Add to Existing List** to append the new entries to the existing list.

The screenshot shows the 'Upload Drawing List' section of the ABS MyFreedom™ interface. A modal dialog is displayed with the message: 'A drawing list already exists. Please select from the below options:'. The dialog contains three buttons: 'Cancel', 'Replace Existing List', and 'Add to Existing List'. The 'Replace Existing List' and 'Add to Existing List' buttons are highlighted with a red box and a red callout bubble containing the number '8'. Below the dialog, a table of drawing entries is visible.

<input type="checkbox"/>	Drawing Number		Drawing Title	Expected Submission Date		
<input type="checkbox"/>	9005	New	TEST005	26-Sep-2025		
<input type="checkbox"/>	9004	New	TEST004	26-Sep-2025		

9

The new drawing list is displayed.

The screenshot shows the 'Upload Drawing List' section of the ABS MyFreedom™ interface after the new drawing list has been added. The table now displays four drawing entries.

<input type="checkbox"/>	Drawing Number		Drawing Title	Expected Submission Date		
<input type="checkbox"/>	9001	New	TEST001	26-Sep-2025		
<input type="checkbox"/>	9008	New	TEST008	15-Sep-2025		
<input type="checkbox"/>	9007	New	TEST007	15-Sep-2025		
<input type="checkbox"/>	9006	New	TEST006	15-Sep-2025		



B) Create a Scheduled Drawing List Individually

- 1 Under the Project Details menu, select **Scheduled Drawings**.
- 2 Click **Add Drawings**.
- 3 Enter the required details: **Drawing Number, Drawing Title** and **Expected Submission Date**.
- 4 Click **Submit Drawing List**.

Rules and Resources | Services | Innovation and Technology | News and Events | About Us and Careers

ABS MyFreedom™ | Fleet - | Company - | Place Order - | Vendors - | Engineering - | Finance | Reports - | Tools & Apps - | Quick Links -

Menu -

Project

ENGINEERING > PROJECT : 5482713

Selected Project: 5482713 - Bot generated description for testing plan creation botTestPla... [Findings Report](#) [Drawing List Report](#)

<input type="checkbox"/>	9008	New	TEST008	15-Sep-2025	
<input type="checkbox"/>	9007	New	TEST007	15-Sep-2025	
<input type="checkbox"/>	9006		TEST006	15-Sep-2025	

+ Add Drawings | Submit Drawing List | Delete Drawings (Selected 0)

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About Us Legal/Privacy Rules and Guides

Note: Each Drawing Number must be unique; duplicates cannot be uploaded.

- 5 A successful saving message is displayed.

Rules and Resources | Services | Innovation and Technology | News and Events | About Us and Caree

ABS MyFreedom™ | Fleet - | Company - | Place Order - | Vendors - | Engineering - | Finance | Report | Apps

Menu -

Project

ENGINEERING > PROJECT : 5482713

Selected Project: 5482713 - Bot generated description for testing plan creation botTestPla... [Findings Report](#) [Drawing List Report](#)

<input type="checkbox"/>	Drawing Number	Drawing Title	Expected Submission Date	
Loading Data				

+ Add Drawings | Submit Drawing List | Delete Drawings (Selected 0)

The drawing list has been successfully saved.



C) Verify Submission of a Drawing Number

1

Attempt to upload a drawing with a previously used **Drawing Number** but with a different drawing title.

The screenshot shows the 'SCHEDULED DRAWINGS' section of the ABS MyFreedom software. The interface includes a top navigation bar with 'Rules and Resources', 'Services', 'Innovation and Technology', 'News and Events', and 'About Us and Careers'. Below this is a secondary navigation bar with 'Fleet', 'Company', 'Place Order', 'Vendors', 'Engineering', 'Finance', 'Reports', 'Tools & Apps', and 'Quick Links'. The main content area displays a table of drawings for 'Selected Project: 5482713 - Bot generated description for testing plan creation botTestPla...'. The table has columns for checkboxes, drawing numbers, titles, dates, and icons. One row is highlighted with a red box: drawing number 923456, title XYZCO, date 15-Sep-2025, and a 'New' status. A red callout bubble with the number 1 points to the drawing number field.

Check	9006	TEST006	15-Sep-2025	Icon
<input type="checkbox"/>	923456 New	XYZCO	15-Sep-2025	Icon
<input type="checkbox"/>	934567	TESTSHIP02	15-Sep-2025	Icon
<input type="checkbox"/>	923456	TESTSHIP01	15-Sep-2025	Icon
<input type="checkbox"/>	912345	TESTSHIP	15-Sep-2025	Icon

Buttons at the bottom: + Add Drawings, Submit Drawing List, Delete Drawings (Selected 0)

2

An error message will appear, indicating multiple drawings cannot have the same number.

The screenshot shows the same software interface as above, but with an error message displayed. A red error message box at the top right contains the text: 'Multiple drawings can not have the same drawing number'. Two rows in the drawing list are highlighted with blue boxes, both showing the drawing number 923456, illustrating the conflict.

Check	9006	TEST006	15-Sep-2025	Icon
<input type="checkbox"/>	923456 New	XYZCO	15-Sep-2025	Icon
<input type="checkbox"/>	934567	TESTSHIP02	15-Sep-2025	Icon
<input type="checkbox"/>	923456	TESTSHIP01	15-Sep-2025	Icon
<input type="checkbox"/>	912345	TESTSHIP	15-Sep-2025	Icon

Buttons at the bottom: + Add Drawings, Submit Drawing List, Delete Drawings (Selected 0)

(2) How to Maintain Scheduled Drawings

A) Delete a Scheduled Drawing List

- 1 Select **Scheduled Drawings** from the Project Details menu.
- 2 Select the checkboxes for one or multiple drawings. The count of scheduled drawings is highlighted in yellow.
- 3 Click **Delete Drawings**.

The screenshot displays the 'Scheduled Drawings' interface in the ABS MyFreedom system. The top navigation bar includes 'Rules and Resources', 'Services', 'Innovation and Technology', 'News and Events', and 'About Us and Careers'. The main header shows 'ABS MyFreedom™' and various navigation options like 'Fleet', 'Company', 'Place Order', 'Vendors', 'Engineering', 'Finance', 'Reports', 'Tools & Apps', and 'Quick Links'. The 'Menu' is expanded to show 'Project' details for 'ENGINEERING > PROJECT : 5482713'. The 'Selected Project' is '5482713 - Bot generated description for testing plan creation botTestPla...'. The 'PROJECT DETAILS' section includes 'Upload Drawing List' with a 'Drop a file here or click to upload.' prompt. Below this is a search bar for 'Drawing Number' and a 'Scheduled' button. The main content is a table of scheduled drawings:

Drawing Number	Drawing Title	Expected Submission Date	
<input checked="" type="checkbox"/>	9002 TEST002	26-Sep-2025	<input type="checkbox"/>
<input checked="" type="checkbox"/>	9003 TEST003	26-Sep-2025	<input type="checkbox"/>
<input checked="" type="checkbox"/>	9004 TEST004	26-Sep-2025	<input type="checkbox"/>
<input type="checkbox"/>	9005 TEST005	26-Sep-2025	<input type="checkbox"/>

At the bottom, there are buttons for '+ Add Drawings', 'Submit Drawing List', and 'Delete Drawings (Selected 3)'. A red callout box with the number '3' points to the 'Delete Drawings (Selected 3)' button.



B) Delete all Drawing List

- 1 To delete all drawings, select the header checkbox.
- 2 Click **Delete Drawings**.

The screenshot shows the 'Scheduled Drawings' section of the ABS MyFreedom application. The table has the following columns: Drawing Number, Drawing Title, and Expected Submission Date. All checkboxes in the first column are selected. A red box labeled '1' highlights the header checkbox. A red box labeled '2' highlights the 'Delete Drawings (Selected 11)' button at the bottom of the table.

<input checked="" type="checkbox"/>	Drawing Number	Drawing Title	Expected Submission Date
<input checked="" type="checkbox"/>	9002	TEST002	26-Sep-2025
<input checked="" type="checkbox"/>	9003	TEST003	26-Sep-2025
<input checked="" type="checkbox"/>	9004	TEST004	26-Sep-2025
<input checked="" type="checkbox"/>	9005	TEST005	26-Sep-2025

- 3 Click the **Delete** icon.

The screenshot shows the 'Scheduled Drawings' section of the ABS MyFreedom application. The table has the following columns: Drawing Number, Drawing Title, and Expected Submission Date. All checkboxes in the first column are unselected. A red box labeled '3' highlights the 'Delete' icon in the action column of the first row.

<input type="checkbox"/>	Drawing Number	Drawing Title	Expected Submission Date	Action
<input type="checkbox"/>	9002	TEST002	26-Sep-2025	<input type="checkbox"/>
<input type="checkbox"/>	9003	TEST003	26-Sep-2025	<input type="checkbox"/>
<input type="checkbox"/>	9004	TEST004	26-Sep-2025	<input type="checkbox"/>
<input type="checkbox"/>	9005	TEST005	26-Sep-2025	<input type="checkbox"/>



4 To confirm deletion of drawings, click **OK**.

The screenshot shows the 'Scheduled Drawings' section of the ABS MyFreedom software. A table lists drawings with columns for Drawing Number, Description, and Submission Date. A confirmation dialog box is overlaid on the table, asking 'Are you sure you want to delete TEST002?'. The 'OK' button in the dialog is highlighted with a red square, and a red callout box with the number '4' points to it. The background table shows the following data:

Drawing Number	Description	Submitted Submission Date
9002	TEST002	26-Sep-2025
9003	TEST003	26-Sep-2025
9004	TEST004	26-Sep-2025
9005	TEST005	26-Sep-2025



C) Apply a Filter on a Scheduled Drawing List

- 1 You can filter by **Drawing Number**, **Drawing Title** and **Expected Submission Date**.
- 2 Click the sort icon.
- 3 You can sort from **A to Z** and **Z to A**. Select an item to apply the filter and click **OK**.

The screenshot shows the 'Scheduled Drawings' section of the ABS MyFreedom software. A table lists drawings with columns for Drawing Number, Drawing Title, and Expected Submission Date. A sort menu is open over the 'Drawing Number' column, showing options for 'Sort A to Z', 'Sort Z to A', and a list of drawing numbers (9001-9007) with checkboxes. Red callouts are placed as follows:

- 1**: Points to the 'Drawing Number' column header.
- 2**: Points to the sort icon (three horizontal lines) in the 'Drawing Number' column header.
- 3**: Points to the 'Sort A to Z' and 'Sort Z to A' options in the sort menu.
- 3**: Points to the '9001' checkbox in the sort menu.
- 3**: Points to the 'Ok' button at the bottom of the sort menu.

Drawing Number	Drawing Title	Expected Submission Date
TEST003		26-Sep-2025
TEST004		26-Sep-2025
TEST005		26-Sep-2025
TEST001		26-Sep-2025
TEST007		15-Sep-2025



D) Export a Scheduled Drawing List to Excel

1 Click the **Export to Excel** icon to download the Excel file.

The screenshot shows the ABS MyFreedom software interface. At the top, there is a navigation bar with links for Rules and Resources, Services, Innovation and Technology, News and Events, and About Us and Careers. Below this is a secondary navigation bar with dropdown menus for Fleet, Company, Place Order, Vendors, Engineering, Finance, Reports, Tools & Apps, and Quick Links. The main content area is titled 'Selected Project: 5482713 - Bot generated description for testing plan creation botTestPla...'. It features an 'Upload Drawing List' section with a 'Drop a file here or click to upload.' prompt. Below this is a search bar for 'Drawing Number' and a 'To Scheduled' button. The main part of the interface is a table with columns for 'Drawing Number', 'Drawing Title', and 'Expected Submission Date'. The table contains four rows of data, each with a checkbox on the left and an 'Export to Excel' icon on the right. A red box highlights the 'Export to Excel' icon in the first row, with a red '1' next to it. At the bottom of the table, there are buttons for '+ Add Drawings', 'Submit Drawing List', and 'Delete Drawings (Selected 0)'. A red question mark icon is visible in the bottom right corner of the table area.

Drawing Number	Drawing Title	Expected Submission Date
<input type="checkbox"/> 9003	TEST003	26-Sep-2025
<input type="checkbox"/> 9004	TEST004	26-Sep-2025
<input type="checkbox"/> 9005	TEST005	26-Sep-2025
<input type="checkbox"/> 9001	TEST001	26-Sep-2025